**Closing Decision Maker Guide**

**Getting Started**

Once the folder has been set up to the appropriate location on a server, it is time to make a few adjustments. First file we need to change the settings on is the ‘serverconnect.php’ file and ‘databasecreate.php’ file. I recommend using Sublime Text to make changes to this file. This utility is easy to use. This file will allow the site to be able to connect to your local database where all the information will be stored. Here you can change the following:

$server -> server location. Usually localhost will be the location.

$user -> username to get into the database.

$pass -> password to get into the database.

$db -> the database name.

Once these changes are put into place, save the file as it is. If you haven’t created the database yet, then open the ‘databasecreate.php’ file and open this file only once. Give the page a minute or two as it loads in all of the data into the database. If no error messages pop up, you can go ahead and delete this file. Your database to get going has been created! This is the biggest part of getting the site going.

The username and password to log into the site itself is default root and admin. To change the username and password, go to the admin panel to make the changes.

**Possible errors:**

**Using a different port number such as 8080.** No need to make any changes to the files for the server name if they are localhost.